

As the move towards digital working takes place there are bound to be teething problems with these new methods. In particular, given that there are so many different organisations that are affected or involved – individual counsel, chambers, HMCTS, the Prison Service to name but a few - it has been a slow process trying to make sure each and everyone is up to speed.

The CPS, in their role as part of the wider CJS Efficiency Programme, has been keen to help resolve any issues that counsel may experience, whether they be problems with the software involved, queries about secure email or encryption, difficulties in accessing prisons with laptops, or lack of facilities at courts to use electronic devices. Much of this has been spearheaded through a National Defence Steering Group, chaired by Peter Lewis, and the Digital Practitioners' Group that includes members of the Bar, defence firms and representatives from the police, MoJ and NOMS, to name a few.

The CBA has been asked to help liaise more widely with members of the Bar and to find out whether we are having problems with digital working and to help solve them. They would be very pleased to hear from any defence practitioner who has experienced difficulty working digitally, for example through lack of facilities at court or any problem accessing a prison or other custody area. The programme has been liaising with HMCTS and the Prison Service to try to smooth the path for defence lawyers and will continue to do so. But they can only help if alerted to the existence of difficulties.

If you do have information about any problem, or an experience that you think sheds light on the practical issues associated with digital working, please email your observations to the [CJS Programme Office](#).

Sources of information:

You can find answers to many frequently asked questions [here](#). This page is updated as and when new questions come up. If you register for updates you will be notified.

General information on the programme is also published on the [Justice website](#).

How To Use Adobe Reader for Highlight and Adding Sticky Notes in Adobe Reader X:-
<http://youtu.be/cFZERt9uYul>

Adobe Reader X – How to Export and Import Comments
<http://youtu.be/49XEosq0c0c>

Handy instructions on the Apple Support site for setting-up File Vault 2, if you needed some assistance:-

http://support.apple.com/kb/HT4790?viewlocale=en_US&locale=en_US

Again, if members of the Bar are aware of other useful online information, please let the [programme](#) know.