



**HM Courts
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Service**

**Central Criminal Court
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Ms Angela Rafferty Q.C.
Mr Mark Heywood Q.C.

Date: 11 September 2017

Dear Angela and Mark,

Re: Access to Pupils – Review of Security Arrangements

You will be aware that a serious incident occurred at the Old Bailey some weeks ago when a male was disturbed in the robing room evidently in the act of stealing, who had gained entrance claiming that he was a mini pupil.

The question of how security can be tightened to minimise the risk of this happening again has been the subject of discussion in which views (amongst others) were received on behalf of the Bar from Mark Heywood Q.C. and Francis Fitzgibbon Q.C.

The course that has been agreed, with your express approval, is that the following procedure will be adopted in relation to all pupils and mini pupils:

1. Their supervisor must inform the Old Bailey Admin office via email as soon as possible (and no later than 15.30 the day before they are due to attend) that they will be accompanied by a pupil. The email address is: centralcriminalcourt@hmcts.gsi.gov.uk
2. The information which they provide must include the (mini)pupil's name, date of birth, and contact details.
3. The (mini) pupil must be in possession of an ID document (passport or driving licence), available for inspection if required.
4. If the (mini)pupil is not accompanied by the supervisor (not always possible) they will not be admitted unless they have produced a valid ID document that matches the details provided in advance. In doubtful cases, they will not be admitted unless the supervisor is present and can vouch for them.

Upon receipt of your acknowledgement I would like the procedure to commence by 2nd October, and would be obliged if the contents of this letter could be made known to the criminal Bar.

Yours sincerely,

Mr Phil Joseph
Operations Manager
Central Criminal Court
Old Bailey

